



**कर्मचारी भविष्य निधि संगठन**  
Employees' Provident Fund Organisation  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)  
मुख्य कार्यालय/Head Office

भविष्य निधि भवन, 14, भीकाएजी कामा प्लेस, नई दिल्ली-110066

**WEB CIRCULATION**

No. PDU/1(1)2019/

To,

The Zonal ACCs/Director (PDNASS)/RPFCs in-charge,  
All Zonal Office/Regional Offices/ZTIs.

Date:

23 MAY 2019

**Subject: Mandatory e-Procurement and e-Auction using Central Public Procurement Portal (CPPP) hosted by NIC - Regarding.**

**Reference: Head Office Circular No PDU/1(1)2019/1138 Dated 24.04.2019  
(Copy thereof appended below).**

Sir,

Please refer to the subject and reference cited above.

2. Vide Circular under reference above, the need for receiving all bids through e-procurement portal in respect of all procurements was underlined as mandated by General Financial Rules 2017. And, all the field offices were expected to designate/nominate a sub-Nodal Officer and get the log-in ID created on the Central Public Procurement Portal (CPPP) hosted by NIC through Nodal Officer of EPFO. Accordingly, all the field offices were requested to send the scanned copy of the duly filled-in and attested application forms in respect of the designated/nominated sub-Nodal Officer through e-mail to - [pdu.cPPP@epfindia.gov.in](mailto:pdu.cPPP@epfindia.gov.in).

3. In this regard, it is observed that only few offices have sent their requests for creation of log-in ID on the CPPP till date. Further, it is also observed that several field offices have uploaded tender documents on the official website of EPFO inviting bids ignoring mandatory provisions of GFR on the subject of e-Procurement and e-Auction.

4. In view of above, RPFCs of the field offices are requested to revisit the Circular under reference above, accord due importance to the issue in focus, and take early steps to get the log-in ID created on the Central Public Procurement Portal (CPPP) so as to ensure tendering through e-procurement route in accordance with the GFR provisions.

5. Further, feedback/queries/clarifications, if any, may please be addressed to RPFC-II, PDU, Head Office at the e-mail i.d. - [pdu.cPPP@epfindia.gov.in](mailto:pdu.cPPP@epfindia.gov.in).

Yours faithfully,

(A. KUMAR)

Regional P. F. Commissioner-I(PDU)

Encl. :- As above

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**WEB CIRCULATION**



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**No. PDU/1(1)2019/**

**Date: 24-04-2019**

To,

1138

**24 APR 2019**

The Zonal ACCs/Director (PDNASS)/RPFCs in-charge,  
All Zonal Office/Regional Offices/ZTIs.

**Sub: Mandatory e-Procurement and e-Auction using Central Public Procurement Portal (CPPP) hosted by NIC - Regarding.**

Sir,

In terms of the provisions of Rule 159 of GFR, 2017 it is mandatory for all Ministries/Departments of the Central Government, their attached and subordinate offices and autonomous/statutory bodies to publish their tender enquiries, corrigenda thereon and details of bid awards on the Central Public Procurement Portal (CPPP) hosted by NIC.

2. Further, Rule 160 of GFR, 2017 stipulates that it is mandatory for Ministries/Departments to receive all bids through e-procurement portals in respect of all procurements.

3. The Regional PF Commissioner-II, Procurement & Disposal Unit(PDU), Head Office has been nominated the Nodal Officer for EPFO who in turn will create sub-Nodal Officers for various offices of EPFO.

4. For the above purpose of electronic Publishing of tender details on CPPP as well as e-Procurement, each of the offices namely the Zonal Offices, Regional Offices, PDNASS, ZTIs and the concerned Divisions in Head Offices are required to get one sub-Nodal Officer created in the CPPP e-procurement portal hosted by NIC viz <http://eprocure.gov.in/eprocure/app> who in turn is required to create further users for his office for use of e-procurement portal.

5. Format of the application form to be filled in by sub-Nodal Officer for each office is enclosed herewith. Login ID should be name based email ID, not designation based or office name based email ID, as digital signature is to be mapped with login ID. Alternate email/ correspondence email ID is required to be mentioned clearly to receive messages generated

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by the system which can be the same as login ID. Mobile Number should be also mentioned correctly to receive system generated messages on mobile.

6. It is therefore requested to send the scanned copy of the duly filled in application forms for one sub-Nodal Officer for your office after attestation by the RPFC-I. The same can be mailed to the following e-email id: pdu.cppp@epfindia.gov.in .

7. The guidelines for the use of the Central Public Procurement Portal for e-publishing are available on [https://eprocure.gov.in/cppp/instruction\\_dispay](https://eprocure.gov.in/cppp/instruction_dispay) .

8. It is also to inform that the publication of the tenders on the official website of EPFO will continue and the soft copy of the tender enquiry document, mandatorily in bilingual (Hindi and English) may be sent to the web administrator as per the guidelines displayed on the website.

9. Feedback, if any, may be addressed to RPFC-II, PDU, Head Office at the e-mail i.d. - [pdu.cppp@epfindia.gov.in](mailto:pdu.cppp@epfindia.gov.in) .

{This issues with the approval of ACC(HQ)}

Yours faithfully,



(A. KUMAR)

Regional P. F. Commissioner-I(PDU)

Encl. :- As above